

CARDIFF & VALE SAFEGUARDING CHILDREN BOARD

ROLE PROFILE – CPR/APR PANEL REVIEWER

ORGANISATIONAL RESPONSIBILITIES

- Be independent of the case
- Have a comprehensive understanding of the process
- Attend, prepare and stay for all panel meetings
- Agree and commit to the schedule of the review
- Facilitate Learning Events to ensure the voice of practitioners directly contributes to the review.
- Engage with children and family members in the process where appropriate to ensure their views are incorporated into the review process
- Identify single and inter-agency learning points for consideration of panel
- Collate and synthesise all learning for discussion with the panel in the form of a draft report
- Ensure the views of panel members are actively reflected in Learning Events and Reports
- Take a reflective, analytical and strategic outlook to the development of the report to ensure practice and organisational learning can be identified.
- Work with the panel to prepare an outline action plan to accompany the report for presentation and discussion by the Board
- Attend Safeguarding Children Board /Safeguarding Adults Board to present reports
- Work with the panel to prepare a finalised action plan reflecting discussion by the SCB within 4 weeks of consideration at Board Meeting.

Confidentiality Statement

The meeting will be conducted in line with the Part 7 Guidance of the Social Services and Well-Being (Wales) Act 2014. Information discussed by the agency representative, within the ambit of this meeting is strictly confidential and must not be disclosed to third parties without the agreement of the C&V CPR/APR Sub Group members at the meeting.

All agencies should ensure the papers are retained in a confidential and appropriately restricted manner.

By signing this role profile and the attendance sheet at each meeting, panel members are agreeing to abide by these principles.

Name _____

Designation/Agency _____

Signature _____