



Bwrdd **Diogelu Plant** Rhanbarthol

Caerdydd a Bro Morgannwg



Cardiff and Vale of Glamorgan

Regional **Safeguarding Children** Board

CARDIFF AND VALE OF GLAMORGAN  
REGIONAL SAFEGUARDING CHILDREN  
BOARD

ANNUAL PLAN

2017 – 2018



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## WHAT IS SAFEGUARDING?

**Safeguarding** is about protecting children from abuse or neglect. Everyone has a responsibility for safeguarding children. Every child should be protected from being hurt, put at risk of harm or abused, regardless of their age, gender, religion or ethnicity.

A child is abused or neglected when somebody inflicts harm, or fails to act to prevent harm.

Children could be at risk of abuse in a family, institutional or community setting, by those known to them or, more rarely, by a stranger.

### Abuse

“Abuse” means physical, sexual, psychological, emotional or financial abuse (and includes abuse taking place in any setting, whether in a private dwelling, an institution or any other place), and “financial abuse” includes:-

- having money or other property stolen;
- being defrauded;
- being put under pressure in relation to money or other property;

## INTRODUCTION

The Cardiff and the Vale of Glamorgan RSCB brings together representatives of each of the main agencies and professionals responsible for safeguarding children in our region.

This Annual Plan sets out the strategic priorities, key actions, milestones and performance measures, along with the responsible partners and structure for the period April 2017 to March 2018. It takes into account both the current requirements placed on Safeguarding Children Boards by Welsh Government and the statutory guidance in relation to Part 7 of the Social Services and Well-being (Wales) Act 2014. Under that guidance, Safeguarding Children Boards are required to produce annual plans, to be published prior to the beginning of each financial year, and to produce and publish an annual report each July evidencing progress made against the previous year's Annual Plan. The Act, supplemented by the regulations, provides for when and how the annual plans and reports are to be published and prescribes the content of both the annual plans and the annual reports.

**This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg.**

## MEMBERSHIP

The membership complies with the guidance issued under Part 7 (Section 134(2) of the SS&WB Act 2014). A list of members is below:

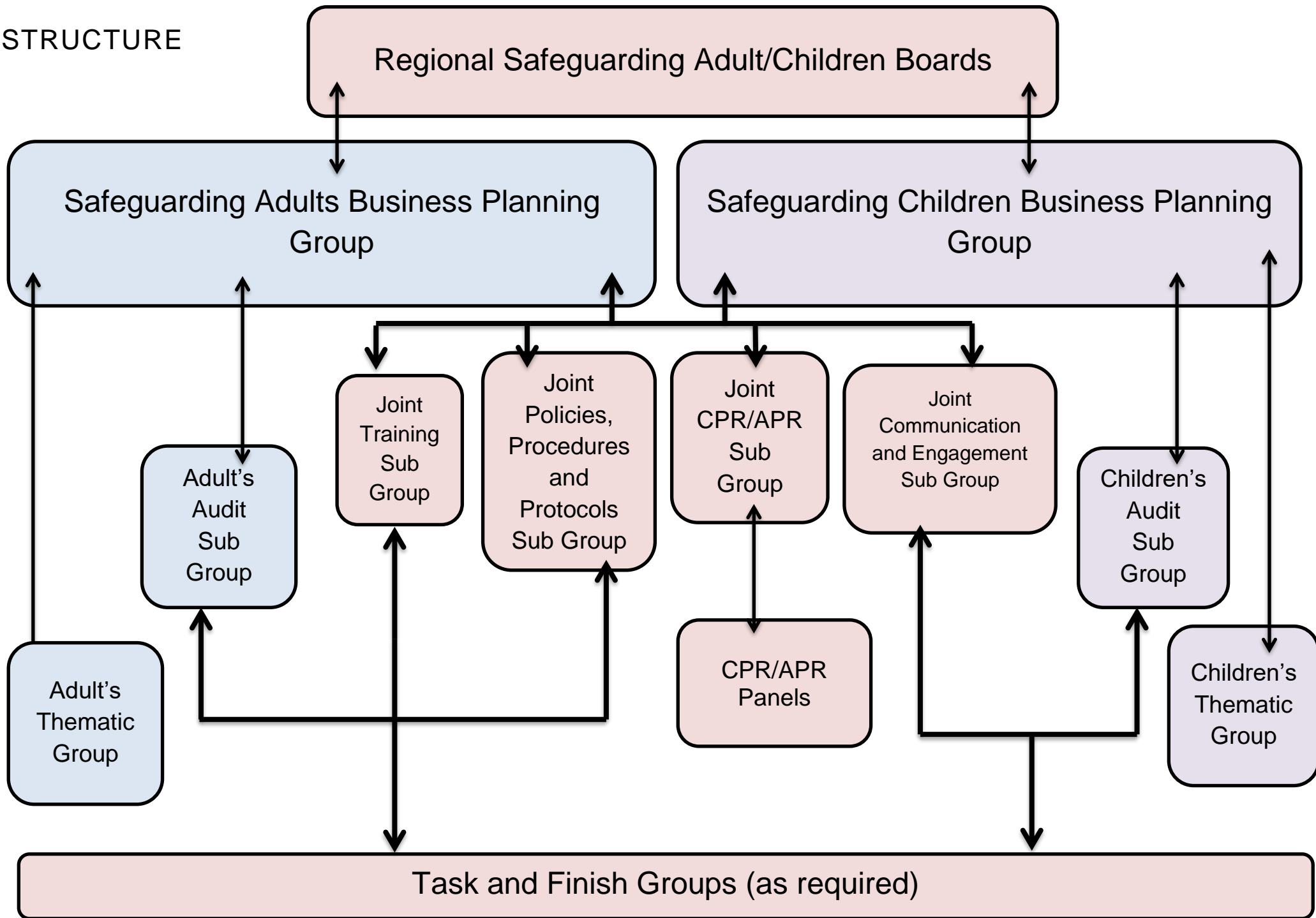
Name	Position
Local Authority	
Tony Young <b>CO-CHAIR</b>	Director of Social Services, Cardiff
Lance Carver <b>CO-CHAIR</b>	Director of Social Services, Vale of Glamorgan
Irfan Alam	Assistant Director of Children's Services, Cardiff
Rachel Evans	Head of Service for Children and Young People Services, Vale of Glamorgan
Alys Jones	Operational Manager of Safeguarding and Review, Cardiff
Natasha James	Operational Manager of Safeguarding and Service Outcomes, Vale of Glamorgan
Health	
Sheila Harrison	Acting Deputy Executive Nurse Director, Cardiff and Vale University Health Board
Linda Hughes-Jones	Head of Safeguarding, Cardiff and Vale University Health Board
Katina Kontos	Named Doctor safeguarding Children, Cardiff and Vale University Health Board
Ruth Walker	Executive Nurse Director, Cardiff and Vale University Health Board
Velindre NHS Trust	
Jayne Elias	Assistant Director of Nursing & Service Improvement, Velindre NHS Trust
Susan Morgan	Executive Director of Nursing & Service Improvement, Velindre NHS Trust
South Wales Police	
Stephen Jones	Superintendent for Eastern BCU, South Wales Police
Claire Evans	Superintendent, Central BCU, South Wales Police
Beth Aynsley	Independent Protecting Vulnerable Services Manager, South Wales Police
National Probation Service	
Hannah Williams	LDU Head for National Probation Service
Jane Foulner	Senior Probation Officer for National Probation Service
Community Rehabilitation Company	
Victoria Harris	LDU Head for Wales Community Rehabilitation Company
Education	
Jacqueline Turner	Assistant Director of Education and Lifelong Learning, Cardiff

David Davies	Head of Achievement for All for School Improvement & Inclusion, Vale of Glamorgan
Deborah Herald	Acting Head Teacher of Riverbank Primary School, Cardiff
Anna Davies	Deputy Head Teacher of Bryn Hafren Comprehensive School, Vale of Glamorgan
National Safeguarding Team, Public Health Wales	
Linda Davies	Designated Nurse for NHS Wales National Safeguarding Team, Public Health Wales
Alison Mott	Designated Doctor, National Safeguarding Team, Public Health Wales
Visas and Immigration	
Kala Smith	Technical Specialist & UASC Lead for UK Visas and Immigration
Rhiannon Chatterton	Head of Asylum for UK Visas and Immigration
Housing	
Mike Ingram	Operational Manager of Housing Services, Vale of Glamorgan
Kate Hustler	Operational Manager of Housing Services, Cardiff
Youth Offending Service	
Paula Barnett	YOS Manager for Children and Young People Services, Vale of Glamorgan
Daniel Jones	YOS Manager for Children and Young People Services, Cardiff
Welsh Ambulance Service NHS Trust	
Nikki Harvey	Head of Safeguarding for WAST
Third Sector	
Tracy Holdsworth	Service Manager, NSPCC
Emma Phipps Magill	Service Manager, NYAS
Jackie Vining	Assistant Director, Barnardo's
Morgan Fackrell	Chief Executive of Cardiff Women's Aid
Advisors in Attendance	
Sheila Davies	Operational Manager for Legal & Democratic Services, Community Team Legal, Cardiff

**Additional representatives form the following Sub Groups:**

- **CPR/APR Practice Review Sub Group**
- **Training Sub Group**
- **Audit Sub Group**
- **Communication and Engagement Sub Group**
- **Policies, Procedures and Protocol Sub Group**
- **Child Sexual Exploitation Strategic Group**
- **Task and Finish Groups (as required)**

STRUCTURE



## PRIORITY AREAS FOR 2017/2018

The four overarching priority areas of Cardiff and Vale of Glamorgan Children Board for 2017/2018 are:

<b>Priority 1</b>	Effectiveness of Child Protection System
<b>Priority 2</b>	Children on the edge of the Child Protection System
<b>Priority 3</b>	Service User Participation
<b>Priority 4</b>	Board Operations



## Priority 1 – Effectiveness of Child Protection System

**Objective:** To establish whether the child protection system in Cardiff and the Vale of Glamorgan is working effectively to protect children suffering significant harm.

**What does this mean?** Cardiff and Vale Regional Safeguarding Board is concerned to establish a mechanism which provides overall reassurance concerning the effectiveness of Child Protection practice in Cardiff and the Vale of Glamorgan.

Outcomes	Actions needed	Timeline	Responsible
<p><b>Identify the key sources of intelligence about practice and what they tell us about current effectiveness.</b></p> <p><b>Establish key priorities already identified by agencies in the work plan.</b></p>	<ol style="list-style-type: none"> <li>1. Gather and collate data from each partner agency to report to the Board</li> <li>2. Generate a multi-agency performance report to analyse what is in place</li> </ol>	<p>July 2017</p> <p>July 2017</p>	<p>Safeguarding Business Unit and members of the RSCB</p>
<p><b>Agree a priority programme of activity to enable the Board to develop a continuous overall approach during the course of the plan.</b></p>	<ol style="list-style-type: none"> <li>1. Sharing data using the multi-agency performance report in Board meetings quarterly</li> <li>2. Ensure the audit programme as set out in the SSWBA is robust</li> </ol>	<p>December 2017</p> <p>December 2017</p>	<p>Safeguarding Business Unit</p> <p>Audit Sub Group RSCB Board</p>
<p><b>Strengthen procedures already in place to ensure effective challenge and means of improvement</b></p>	<p><i>To be determined following outcome 1&amp;2</i></p>	<p>February 2017</p>	<p>Members of the RSCB</p>

## Priority 2 – Children on the Edge of the Child Protection System

**Objective:** To analyse what is known about children on the edge of the Child Protection System and the impact of new models of service.

**What does this mean?** The Cardiff and Vale of Glamorgan Safeguarding Board is keen to understand how agencies are managing emergent safeguarding pressures and interpreting the thresholds.

Outcome	Actions needed	Timeline	Responsible
<b>Find out what's happening</b>	Initiation workshop for partners to map activity and development by agency concerning children on the edge of the Child Protection System.	September 2017	Members of the RSCB
<b>Develop a plan to address any issues that arise from the initiation workshop</b>	<i>To be determined following outcome 1</i>	December 2017	Members of the RSCB

## Priority 3 – Children, Young People and Family Participation

**Objective:** Ensure work of Cardiff and Vale Safeguarding Board reflects a good understanding of the experience of the child, young person and family and that the voice of the child has primacy.

**What does this mean?** Cardiff and Vale Safeguarding Board recognises that it needs to significantly improve their engagement with children, young people and families.

Outcome	Actions needed	Timescale	Responsible
<b>Establish a good understanding of the service user story by actively engaging with children and young people</b>	1. Relaunch Communication and Engagement Sub Group to work collaboratively with Adult's Communication and Engagement Sub Group to ensure both boards are working parallel	September 2017	Operational group Business Unit
	2. Create a programme to ensure that children and young people have a voice and contribute to the work of the Board	January 2018	Communication & Engagement Sub Group
	3. Developing a robust system to ensure that feedback is used effectively	March 2018	
	4. Maintain website ensuring it is accessible to professionals, children, young people and families.	December 2017	
	5. Creating a range of publications in order to raise awareness of the Board and work of the Board.	December 2017	Safeguarding Business Unit
	6. Ensure a strengthened approach to Safeguarding Week and ensure C&V RSCB is widely promoted during this week.	November 2017	

## Priority 4 – Board Operations

### Objectives:

- Maintain strong partnerships to ensure all agencies can effectively support the functions of the Board
- Promote the purpose and functions more widely within partner agencies
- Introduce a more robust system of planning, monitoring and reporting

### What does this mean?

For the Board to operate effectively and function in compliance with the Social Services and Well-being Act (Wales) 2015, there needs to be a strong structure

Outcome	Actions needed	Timeline	Responsible
<b>Review the functions and support offered by the Business Unit ensuring that it is used to effectively enhance the work of the Board.</b>	1. Appoint two Business Coordinators and an Administrator	July 2017	Safeguarding Business Unit and members of the RSCB
	2. Ensure meeting agendas are concise, relevant and the focus is on strategic development	July 2017	
	3. Ensure improved collaboration with Regional and National Safeguarding Boards in Wales to share good practice	July 2017	
<b>Re-establish the structure of the Board to better support the functions in compliance with the Social Services and Well-being (Wales) Act 2014</b>	1. Re-establish clear membership of the Board	August 2017	Safeguarding Business Unit and members of the RSCB
	2. Re-establish membership, functions and process of reporting of the Sub Groups	August 2017	
	3. Create an Operational Group to act as a conduit between the main Board, the Business Unit and the sub-groups, commissioning the work required by the Board and overseeing progress	August 2017	

**Review the role and responsibilities of the Board members to ensure consistency and suitable representation.**

1. Review the RSCB Constitution document and disseminate new version to all members
2. Create an induction document for all new members joining
3. Create a CPR/APR document to outline roles and responsibilities
4. Liaise with Regional and National Safeguarding Boards and Welsh Government to ensure Chairs, Reviewers and Panel members of CPRs receive sufficient training
5. Monitor attendance and activity of all Board members to ensure shared responsibilities and challenge where necessary

December 2017

December 2017

December 2017

August 2017

December 2017

Safeguarding Business Unit and members of the RSCB

## BOARD BUDGET

Organisation	Proposed Contribution Combined (%)	Organisation Split	Current Contribution to RSCB Split (%)	Proposed Contribution Split (£)
Local Authorities	60%	Cardiff Council	67%	£60,000.00
		Vale of Glamorgan Council	33%	£30,000.00
SWP	10%	South Wales Police	100%	£15,000.00
Health	25%	Cardiff and Vale UHB	81.25%	£30,468.75
		Velindre NHS	18.75%	£7,031.25
Probation	5%	Wales CRC	50%	£3,750.00
		NOMS	50%	£3,750.00
<b>TOTAL</b>	100%			£150,000

## **CONTACT US:**

**Please contact the Safeguarding Business Unit for any additional information/guidance via the following avenues:**

### **Address:**

**Cardiff and Vale Regional Safeguarding Boards Business Unit**

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**Cardiff**

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