

Cardiff and Vale LSCB – Business Plan 2016/2017

This Annual Plan sets out the strategic priorities, key actions, milestones and performance measures, along with the responsible partners, structure or sub-group for the period April 2016 to March 2017. It takes into account both the current requirements placed on Safeguarding Children Boards by Welsh Government and the draft statutory guidance in relation to Part 7 of the Social Services and Well-being (Wales) Act 2014. Under that guidance, Safeguarding Children Boards are required to produce annual plans, to be published prior to the beginning of each financial year, and to produce and publish an annual report each July evidencing progress made against the previous year's Annual Plan. The Act, supplemented by the regulations, provides for when and how the annual plans and reports are to be published and prescribes the content of both the annual plans and the annual reports.

a) Membership and Structure

Executive Board

Phil Evans (<i>Chair</i>)	Director, Social Services, Vale of Glamorgan Council
Tony Young (<i>Vice Chair</i>)	Director, Children's Services, Cardiff Council
Jennifer Hill	Director of Learning and Skills, Vale of Glamorgan Council
Nick Batchelor	Director, Cardiff Education Services
Sarah McGill	Director, Communities Housing & Customer Services, Cardiff Council
Ruth Walker	Director of Nursing Cardiff & Vale University Health Board
Bryan Heard	Detective Chief Inspector, Eastern BCU, South Wales Police
Steve Jones	Superintendent, Central BCU, South Wales Police
Peter Greenhill	Assistant Chief Executive, Probation

Main Board

Phil Evans (Chair)	Director, Social Services, Vale of Glamorgan Council
Tony Young	Director, Children's Services, Cardiff Council
Rachel Evans	Head of Service, Children & Young People's Services, Vale of Glamorgan Council
Sandra Cornwall	OM, Safeguarding, Cardiff Council
Alys Jones	OM Safeguarding and Performance, Vale of Glamorgan Safeguarding
Paula Barnett (Joint Chair of the Audit Sub-Group)	Youth Offending Service Manager, Vale of Glamorgan
Sheila Davies	OM Legal, Cardiff Council
Mike Galvin	Learning and Skills, Vale of Glamorgan Council
Carol Jones	Assistant Director, Education, Cardiff Council
Janet Comrie	Head Teacher, Grangetown Nursery School, Cardiff
Tyrone Davies	Head Teacher, Bryn Hafren Comprehensive School, Vale of Glamorgan
Kate Hustler	OM, Assessment & Support, Communities, Housing & Customer Services, Cardiff Council
Mike Ingram	Operational Manager Public Housing Services, Vale of Glamorgan
Katina Kontos	Named Doctor, Safeguarding Children, Cardiff and Vale University Health Board (UHB)
Alison Mott	Named Doctor, Public Health Wales
Nigel Farr	GP Representative, Safeguarding, Public Health Wales
Ruth Walker	Director of Nursing Cardiff & Vale UHB
Susan Morgan	Director of Nursing and Service Improvement, Velindre Health Trust
Judith Hill	*Assistant Director of Nursing, Cardiff & Vale UHB
Jayne Elias	Assistant Director of Nursing, Velindre NHS Trust
Linda Davies	Designated Nurse Safeguarding, Public Health Wales
Stephen Jones (Chair of the CSE Forum)	Superintendent, South Wales Police
Peter Greenhill	Assistant Chief Executive, Probation
David Bebb	Head of Cardiff and Vale (Wales) Community Rehabilitation Company

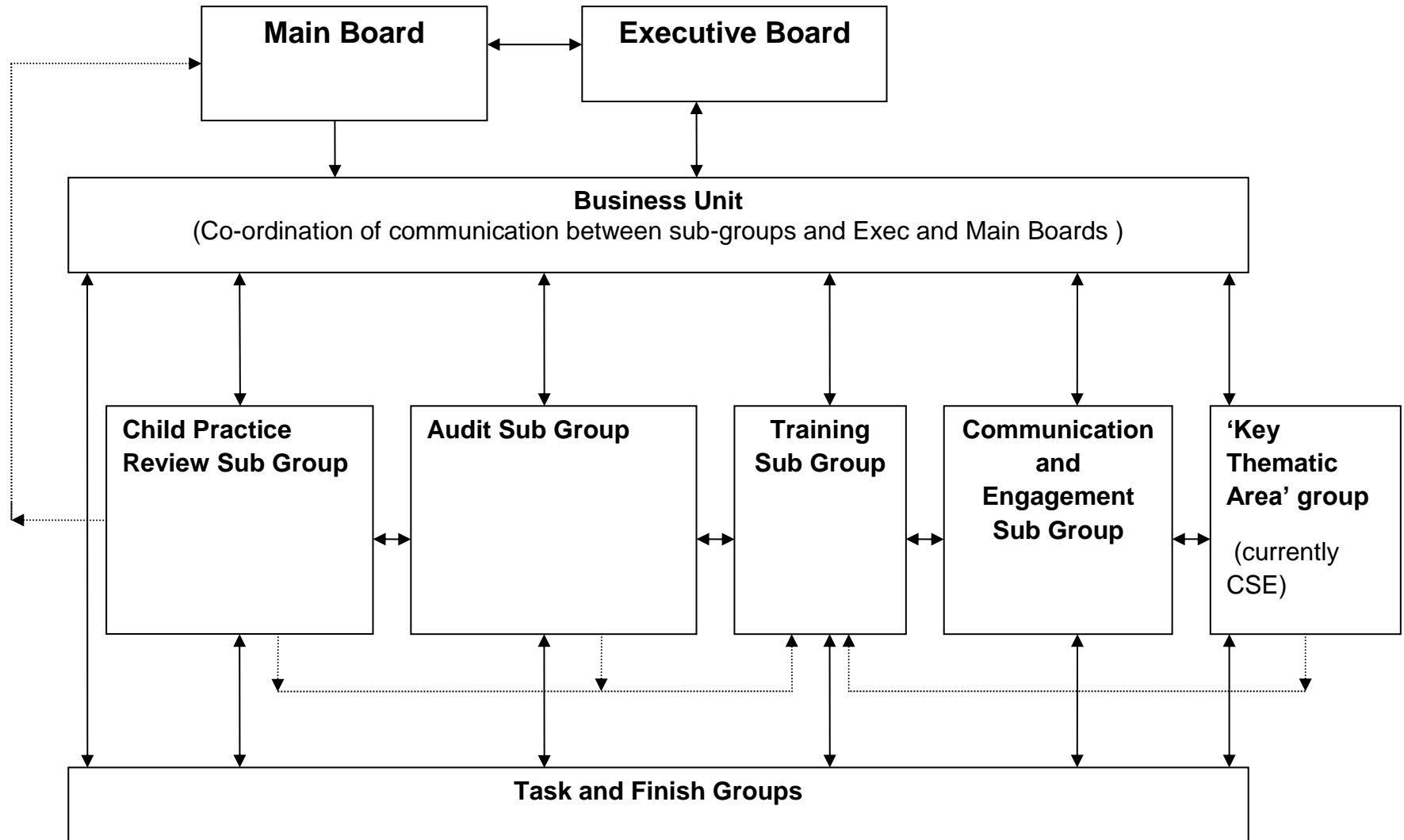
Main Board (cont.)

Jane Foulner (<i>Joint Chair of the Audit Sub-Group</i>)	Team Manager, Probation
Rhiannon Chatterton	Safeguarding Lead, UK Visas and Immigration
TBC	NSPCC
Jackie Vining (<i>Chair of the Communication and Engagement Sub-Group</i>)	Assistant Director, Barnardo's Cymru
Kate Hood (<i>Chair of the Training Sub-Group</i>)	Training Advisor, Llamau
Morgan Fackerell	CEO Cardiff Women's Aid
Dominic Cain	Offender Management, Probation
Elly Jones	Project Manager, NYAS
Nicky Harvey	Welsh Ambulance Service Trust

Additional representatives form the following Sub-Groups

• Business Planning Group (suspended July 2015)
• Child Practice Review Sub Group
• Training Sub Group
• Audit Sub Group
• Communication and Engagement Sub Group
• Child Sexual Exploitation (CSE) Forum
• Task and finish groups as required

Structure



b) Outcomes (any particular outcomes the Safeguarding Board proposes to achieve)

Implementation of the National Action Plan to Tackle Child Sexual Exploitation (Wales)

The National Action Plan sets out “a framework and minimum standards that Safeguarding Children Boards (SCBs) and partner agencies should work collectively and individually towards and build on to:

- Prevent and protect children and young people from sexual exploitation;
- Provide responsive, appropriate and consistent support to those identified as being subject to or at risk of CSE;
- Contribute to the identification, disruption and prosecution of perpetrators.”

The below actions from the National Action Plan represent the priority areas for development in 2016/17. The delivery of actions omitted from the table below have been commenced in 2015/16, and will be reported on in the Annual Report to be submitted to Welsh Government in July 2017.

Priority 1: Child Sexual Exploitation	Key Actions	Timescale	Planned Actions/Key Partners
PREPARE - Overarching outcome: Safeguarding Children Boards and partner agencies assume CSE to be present and have specified objectives to support: <ul style="list-style-type: none"> - The identification of children and young people subject to or at risk of CSE - A range of appropriate responses and resources designed to improve well-being outcomes for children subject to or at risk of CSE 			
1. SCBs and partner agencies have established a strategic response to tackle CSE that reflects statutory guidance and aims to prevent and protect children from abuse	<ul style="list-style-type: none"> • SCBs and partner agencies contribute to and agree revisions to the All Wales CSE protocol and definitions within the All Wales Child Protection Procedures • SCBs and partner agencies adopt and implement revisions to the All Wales CSE protocol and definitions within the 	<p>September 2016</p> <p>December 2016</p>	<p>Collate and provide input from Board and partner agencies/ <i>Via representation on AWCPPRG</i></p> <p>Revisions adopted and implemented/ <i>Board and all partner agencies</i></p>

	All Wales Child Protection Procedures		
2. SCBs and partner agencies have established operational arrangements and practitioner tools to support the identification of CSE and enable a timely range of appropriate responses	<ul style="list-style-type: none"> The availability and usefulness of risk assessment processes /tools, to be reviewed and improvement action taken as needed 	December 2016	Feedback from partners on use of SERAF/ <i>Board and partner agencies</i>
3. SCBs and partner agencies contribute to a national shared dataset informed through local evidence and intelligence to improve understanding, profiling, and response to CSE	<ul style="list-style-type: none"> Safeguarding quality assurance and reporting systems to include CSE 	December 2016	CSE indicators to be included in SCB and Children's Services QA system/ <i>Board, Business Unit, Children's Services</i>
4. SCBs and partner agencies ensure that the risk and impact of CSE forms part of safeguarding training for all staff, this includes awareness raising (including about those at greater risk of CSE as a result of their vulnerabilities), warning signs and the responsibility to report and respond to concerns	<ul style="list-style-type: none"> SCBs training sub-groups to lead on and report progress to SCBs in relation to multi-agency training in relation to CSE, and related risky behaviour (e.g. missing children) 	December 2016	Update report to be submitted to the Board/ <i>Training Sub-group, partners</i>

PREVENT - Overarching outcome: Safeguarding Children Boards and partner agencies have a prevention programme and responsive services in place to help children and young people at risk of CSE and their families			
5. Agencies preparedness for the implementation of the Social Services and Well-being (Wales) Act 2014 includes a focus on the well-being outcomes of children subject to or at risk of CSE	<ul style="list-style-type: none"> SCBs and partner agencies to develop best practice approach to LAC placements of children and young people (at high risk of CSE) through effective communication and cooperation arrangements. (LAs should be aware of the requirement in the Care Planning, Placement and Case Review (Wales) Regulations 2015 to refer decisions about placements out of area to a panel, and to notify relevant partners about the placement) 	April 2016	Board to assess potential impact on CSE of LAC placements/ <i>Board, Children's Services</i>

PROTECT - Overarching outcome: Safeguarding Children Boards and partner agencies actively protect children and young people from CSE by working together to achieve the continuity and effectiveness of care plans for those children and young people subject to or at risk of CSE
All actions under this strand already identified in Interim CSE Strategy

PURSUE - Overarching outcome: Safeguarding Children Boards and partner agencies have a clear and shared understanding about how they can contribute to the disruption and prosecution of perpetrators and to the support of victims through a consistent child centred approach
All actions under this strand already identified in Interim CSE Strategy

Priority 2: Safeguarding practice in preventative services	Key Actions	Timescale	(Achievements to date) Planned Actions/Key Partners
1. Receive and respond to the recommendations report from the NSPCC Wales/Action for Children Wales Neglect Project	<ul style="list-style-type: none"> Task and Finish Group will draft a best practice 'checklist', based on the report's recommendations, by September 2016 to assess preventative and protective services and interventions in line with identified best practice and plan audit to be carried out in 2017/18 	<p>Sept 2016</p> <p>March 2017</p>	<p>On release of report, a Task and Finish Group will be convened to develop best practice checklist, to be distributed to partner agencies/<i>Board, partners</i></p> <p>Audit toolkit and audit plan developed and agreed by March 2017/ <i>Board, partners</i></p>
2. Board to assess and be assured of quality and effectiveness Safeguarding practice of preventative services to be delivered under the Social Services & Well Being Act	<ul style="list-style-type: none"> Task and Finish Group to: <ul style="list-style-type: none"> Identify partners delivering preventative services under SS & WB Act Conduct review of current safeguarding practice, awareness and identify any gaps and/or areas for improvement Produce report for the Board with recommendations for Board, partner agencies, commissioners, etc. 	<p>May 2016</p> <p>September 2016</p> <p>December 2016</p>	<p>Establish Task and Finish Group; identify partners providing preventative services; develop 'best practice' checklist to assess current practice; collate and assess responses; produce report for the Board/<i>Board, Task and Finish Group, partners</i></p>

Other potential areas for development during 2016/17

In addition to the two major workstreams above, the Board is also aware of the following areas for development which will be further explored during the year. These reflect national or local issues and priorities, and will be updated as work progresses.

- Children missing/risky behaviours
- Female genital mutilation, forced marriage and honour based violence

c) **Improvements** a summary of any improvement the Safeguarding Board proposes to make to enable it better to fulfil its objectives

LSCB functioning –compliance with Social Services & Well Being Act		
Priority	Key Actions	Responsible post/group and timescale
1. Establish robust internal and external performance management measures in order to demonstrate the effectiveness of the LSCB's in discharging its functions, and the impact on children and young people	<ul style="list-style-type: none">• Agree and maintain LSCB Performance Management Framework with updates provided at each Executive and Board meeting• Agree process and timescale for Section 28 Audits - then conduct audit, analyse results and produce report to inform 2017/18 Annual Plan• Via LSCB Business Manager, ensure	<ul style="list-style-type: none">• Business Unit – ongoing• Business Unit - audit complete and findings available by December 2016• Business Unit – ongoing

	<p>the LSCB is made aware of developments in process around the Self Assessment Improvement Tool (SAIT), including the provision of updates and possible awareness raising and capacity building events to prepare the membership for engaging with SAIT process</p>	
<p>2. Improvement processes (e.g. audits, CPRs) lead to development of focused recommendations, evidence of implementation and (timescales allowing) evidence of impact on outcomes for children and young people</p>	<ul style="list-style-type: none"> • Process agreed to ensure more focused recommendations from Audit, CPRs, etc., • Evidence of implementation and (where possible) impact reported to Executive and Main Board via Audit Sub-group 	<ul style="list-style-type: none"> • New process agreed and implemented • Evidence presented to Executive and Main Board
<p>3. Ensure the LSCB has mechanisms in place to ensure compliance with participation requirements in draft statutory guidance</p>	<ul style="list-style-type: none"> • Identify and engage with service providers and key partner agencies to confirm processes, including ensuring key quality measures are met • Begin rolling programme of participation and engagement with children, young people and families, via service providers and key partners 	<ul style="list-style-type: none"> • Service providers and key partners have established mechanisms to ensure the 'voice of the child' is brought to the Executive and Main Board
<p>4. Explore and develop possible approaches to address capacity issues around CPRs</p>	<ul style="list-style-type: none"> • Training for potential CPR Chairs and Reviewers (March 2016) should increase capacity 	<ul style="list-style-type: none"> • Review of impact on recruitment to CPR Panels conducted by September 2016

	<ul style="list-style-type: none"> • Review of impact on recruitment challenges conducted and report submitted to Board • Development of training resource to increase quality of timelines submitted to Child Practice Reviews 	<ul style="list-style-type: none"> • Report submitted to Board by November 2016 • Impact of training on quality of timelines assessed and report to Board by March 2017
5. Review of revised approach to training – (predominantly strategic oversight by the Board, although delivery of Working Together will be maintained, along with some multi-agency access to single agency delivered events)	<ul style="list-style-type: none"> • The Training Sub-group will provide regular updates and recommendations regarding the quantity, quality, appropriateness and (where available) impact of safeguarding training available to relevant staff across LSCB statutory partner agencies • The Sub-group will also report any concerns or complaints to the Exec and Main Board 	<ul style="list-style-type: none"> • The Executive and Main Board will remain updated as to the positive and negative impact of the new training model, and therefore able to make informed decisions regarding the effectiveness of the model. Training Sub-group to report to June meeting 2016
6. Respond to requests and recommendations from the National Safeguarding Board	<ul style="list-style-type: none"> • Ensure a mechanisms exists, in line with the regulations, to allow timely responses to the National Safeguarding Board 	<ul style="list-style-type: none"> • Business Unit

(d) an estimate of the amount of expenditure the Safeguarding Board is likely to incur in order to achieve its objectives:

Income

Source	%	Amount	Breakdown	%	Amount
Local Authority	50	40,000	Cardiff	70	28,000
			Vale of Glamorgan	30	12,000
Health	20	16,000	Cardiff UHB	81.25	13,000
			Velindre NHS	18.75	3,000
Police	20	16,000	Police	20	16,000
Probation/CRC	10	8,000	National Probation Service	50	4,000
			Community Rehabilitation Company	50	4,000
Total	100	80,000			80,000

Expenditure

Area of Expenditure	Amount
Staffing costs	63,227
Balance: To cover Learning Events, MAPFs, website and promotional materials, etc.	16,773
Total	80,000

Following the Main Board meeting held on 25th February 2016, it was agreed that further work will be required to ensure that the Board is fully compliant with the Act. Consideration is currently being given to the most effective way to conduct such a review, as soon as possible, including opportunities to further strengthen links with the LSAB

(e) a description of how the Safeguarding Board proposes to collaborate with other persons or bodies engaged in activities relating to its objectives;

The LSCB Business Manager is in ongoing contact with the Business Managers of other Safeguarding Boards across Wales, including via meetings arranged and hosted by Welsh Government.

Shared membership between Cardiff and the Vale of Glamorgan Children's and Adult's Safeguarding Boards will identify areas where collaboration will be beneficial.

(f) when and how the Safeguarding Board will give children and adults who are, or may be, affected by the exercise of its functions, the opportunity to participate in its work.

Feedback from children and young people regarding CSE is built into a number of structures and mechanisms, including via return interviews, Victim Participation Group, specialist third sector services, and in the development of awareness raising materials, etc.

With regards to preventative work under the social Services and Well Being Act, the participation and 'voice' of service users is seen as central to effective services.

The Board will further develop plans within the financial year to hold an event to seek feedback from a wider audience as to its work and future priorities.