



CARDIFF AND VALE OF GLAMORGAN REGIONAL  
SAFEGUARDING BOARD

# Annual Report 2020-2021



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## INTRODUCTION

This annual report is written during one of the most testing times for public sector services in Wales.

Due to the on-going COVID 19 global pandemic and subsequent changes to service delivery, the Regional Safeguarding Board would like to thank its constituent members for the continued dedication individuals have shown during this time of unprecedented pressure.

The Regional Safeguarding Board has adapted to the challenging circumstances to ensure that its statutory responsibilities continue to be fulfilled. These changes allowed us to respond flexibly to the demands placed on partners whilst continuing to deliver on core business and our strategic intentions.

We have temporarily changed our operating structure to ensure that key individuals can work as required within their own organisations yet still provide resources to the Regional Board, as necessary.

Several of our subgroups had to be suspended during the year to allow partners to focus on the issues arising out of the pandemic. The board continued to meet as planned and an in-depth development session facilitated the identification of our priorities going forward.

These changes have given us an opportunity to reflect and refresh and as a result the subgroup arrangements have been reviewed and restructured to ensure robust governance with an expectation that the arrangements will be more directive as a strategic partnership.

This report outlines where we have not met the outcomes stated in our Annual Plan 2020 – 2021, but also gives an insight into our response to the difficult year that everyone has faced.



**Tracey Holdsworth**  
**(C&V RSB Co-Chair)**  
Head of Local Services  
Wales, NSPCC



**Lance Carver**  
**(C&V RSB Co-Chair)**  
Director of Social  
Services, Vale of  
Glamorgan Council



**Sarah McGill**  
**(C&V RSB Co-Chair)**  
Corporate Director People  
& Communities, Cardiff  
Council

## LIST OF MEMBERS CARDIFF AND VALE REGIONAL SAFEGUARDING BOARD (2020-2021)

The membership complies with the guidance issued under Part 7 (Section 134(2) of the SS&WB Act 2014). A list of members is below:

Name	Position
<b>Local Authority</b>	
Sarah McGill (CO-CHAIR)	Corporate Director People & Communities, Cardiff
Lance Carver (CO-CHAIR)	Director of Social Services, Vale of Glamorgan
Tracey Holdsworth (CO-CHAIR)	Head of Local Services Wales, NSPCC
Deborah Driffield	Director of Children's Services, Cardiff
Rachel Evans	Head of Service for Children and Young People Services, Vale of Glamorgan
Jade Harrison	Operational Manager of Strategic Improvement and Strategy, Cardiff
Natasha James	Operational Manager of Safeguarding and Service Outcomes, Vale of Glamorgan
Amanda Phillips	Head of Resources and Safeguarding, Vale of Glamorgan
Suzanne Clifton	Head of Service for Adults, Vale of Glamorgan
Jane Thomas	Director of Adult Services, Cardiff
<b>Health Board</b>	
Jason Roberts	Deputy Executive Director of Nursing, Cardiff and Vale University Health Board
Linda Hughes-Jones	Head of Safeguarding, Cardiff and Vale University Health Board
Katina Kontos	Named Doctor Safeguarding Children, Cardiff and Vale University Health Board
Ruth Walker	Executive Nurse Director, Cardiff and Vale University Health Board
Nicola Edwards	Head of Nursing - Safeguarding, Abertawe Bro Morgannwg Health Board
<b>National Safeguarding Team, Public Health Wales</b>	
Claire Thomas	Designated Doctor for NHS Wales National Safeguarding Team, Public Health Wales
<b>Velindre University NHS Trust</b>	
Annie Evans	Deputy Director of Nursing & Service Improvement, Velindre University NHS Trust
Nicola Williams	Executive Director of Nursing, Allied Health Professional and Health Science, Velindre University NHS Trust
<b>South Wales Police</b>	
Tim Morgan	Detective Superintendent for Eastern BCU, South Wales Police
John Lane	Independent Protecting Vulnerable Person Manager, South Wales Police
<b>National Probation Service</b>	
Hannah Williams	LDU Head for National Probation Service

CARDIFF AND VALE OF GLAMORGAN REGIONAL SAFEGUARDING BOARD

Education	
Mike Tate	Assistant Director of Education and Lifelong Learning, Cardiff
David Davies	Head of Achievement for All for School Improvement & Inclusion, Vale of Glamorgan
Housing	
Nick Jones	Operational Manager of Housing Services, Vale of Glamorgan
Sandra Canham	Operational Manager, Strategy & Housing Need, Housing & Communities, Cardiff
Youth Offending Service	
Paula Barnett	YOS Manager for Children and Young People Services, Vale of Glamorgan
Angharad Thomas	YOS Manager for Children and Young People Services, Cardiff
Home Office	
Sian Kirk	Safeguarding Lead – Wales and South West Resettlement, Asylum Support and Integration Directorate
Her Majesty's Prison Service	
Helen Ryder	Governor, HMPS
Welsh Ambulance Service NHS Trust	
Nikki Harvey	Head of Safeguarding for WAST
South Wales Fire and Rescue	
Laura Thomas	Safeguarding Lead Officer, Community Safety
Third Sector	
Wendy DeBruin	Service Manager, NSPCC
Elly Jones	Service Manager, NYAS
Liz Baker	Assistant Director, Barnardo's
Morgan Fackrell	Chief Executive of Cardiff Women's Aid
Sandra Roberts	Vale Centre for Voluntary Services
Frances Beecher	Chief Executive, Llanmau
Care Providers	
Brian West	Chair of Vale of Glamorgan Care Homes/Care Forum Wales
Mandy Evans	Learning Disability & Supported Living Care Providers
Advisors in Attendance	
Sheila Davies	Operational Manager for Legal & Democratic Services, Community Team Legal, Cardiff
Victoria Davidson	Operational Manager, <b>Legal</b> Services, Vale of Glamorgan

*We welcome the new members to the Board. All new members followed the Board induction process and met with BSU Manager, identified buddies and co-chairs, if requested.*

## ACTIONS TAKEN TO ACHIEVE OUTCOMES

### IDENTIFIED PRIORITIES

As set out in the 2020 – 2021 Annual Plan the Board identified the following priorities:

<b>Priority 1</b>	<b>Workforce and Practice</b>
<b>Priority 2</b>	<b>Rights, Values and Voice of the Person</b>
<b>Priority 3</b>	<b>Strengthening Links and Contextual Safeguarding</b>

**All the above priorities relate to both Children and Adults.**

During our development session we assessed our previous years achievements and rated these against our proposed outcomes:

It was acknowledged by members that due to the restrictions imposed by the COVID 19 response on behalf of agencies most of our priority outcomes were not able to be met during the year. As a result of this our Annual Plan for 2021 – 2022 is based upon the 2020 – 2021 Plan, with the addition of some extra actions to cover themes that have emerged from the COVID 19 response.

We did however acknowledge that as a strategic partnership we had managed to divert resources across agencies and as such responded positively where needs arose.

It has given us a distinct perspective regarding our operational models during this challenging time. It also informed our work going forward and has provided insight to members to enable new ways of working, reporting and governance to ensure we discharge our functions as effectively as possible.

## PRIORITY ONE: WORKFORCE AND PRACTICE

### OUTCOME

People are safer as a consequence of a sufficient workforce being supported, skilled capable and knowledgeable in order to objectively safeguard children and adults in the region.

### OBJECTIVE

The Board has assurances that there are effective interagency safeguarding practices which are supported by policies and procedures, with robust training and that there is a sufficient workforce.

On a regional basis we have agreed a new procedure for dealing with **Allegations against those in a position of Trust**. This deals with all professional strategy meetings and gives step by step guidance in line with Section 5 of the All Wales Safeguarding Procedures.

We have agreed the formation of a new subgroup which monitors the action plans and recommendations of all Child and Adult Practice Reviews and ensures that all Board agencies are compliant with these.

We also have a requirement that as part of our review process a 7-minute briefing is produced by reviewers and panel members. This is disseminated with the final report, ensuring that all key learning points are given to Board members and other practice managers to be disseminated throughout the wider workforce.

We have been working with a local training provider and commissioned two bespoke training packages which will be available on our website. These are aimed at a multi-agency audience who may be required to be involved in the child or adult care support and protection process following making a report to statutory services.

We developed and facilitated a training course for prospective chairs and reviewers of Child or adult practice Reviews.

We have continued to encourage all Board members to bring new or emerging areas of concern for full discussion at Board meetings.

## PRIORITY TWO: RIGHTS, VALUES AND VOICE OF THE PERSON

### OUTCOME

Children, and adults who have care and support needs, feel heard and empowered where there are safeguarding concerns

### OBJECTIVE

Provide children, young people and adults with an opportunity to engage with and participate in the work of the Board and within the safeguarding process

We have worked with one of the designated advocacy suppliers for children and young people in our region to establish how best to engage with children and young people across a range of ages and abilities.

We have ensured that families are fully engaged with our review process and their views and opinions are sought on an individual basis to inform our final reports.

These views are regularly shared with practitioners via learning events and publication of review reports. We also use 7-minute briefings to inform key findings.

During the height of the COVID restrictions we made attempts to reach out to those most vulnerable in our society. We worked in collaboration with colleagues from the local health board and those providing support packages to people who may have been isolated or shielding.

We built on the Welsh Government theme of 'Together we can keep people safe' by encouraging their participation, gave them information about reporting concerns, and asking for advice and assistance. We also provided a signposting service about a range of available services that may be required due to social isolation or mental health and wellbeing concerns.

A repository now exists on our website which provides information for both professionals and the public about resources that are available for them to use.

We have begun work on an engagement and participation framework with young people. This is work we hope to continue and conclude in the coming year.

We participated fully in National safeguarding week by using social isolation as a theme. A variety of virtual events were held across the week culminating in our regional safeguarding awards. This was well attended and well received by professionals.



## PRIORITY THREE: STRENGTHENING LINKS AND CONTEXTUAL SAFEGUARDING

### OUTCOME

Consistency in the way that people are safeguarded across Cardiff and the Vale of Glamorgan

### OBJECTIVE

Make stronger links with Public Service Boards and Community Safety Partnerships to understand and respond to safeguarding risks to people, assessing environmental and exploitation risks to align with Contextual Safeguarding

We have worked hard to strengthen links with our other strategic partnerships in the region and have increased our profile with the Community Safety Partnership in Cardiff by our participation in the Single Unified Safeguarding Review Process. This has resulted in greater understanding across partnership of respective roles and responsibilities.

We produced an exploitation strategy to begin to understand and tackle how people become involved. This is due to be progressed with a delivery plan which will enable practitioners to have a range of interventions.

During National Safeguarding week we produced and launched information about self-neglect which is available as a resource for practitioners and the public.

We have continued to work consistently on our Child and Adult Practice reviews to ensure that we are continually learning about the quality of safeguarding practice in the region.

We have ensured that all early learning from these reviews is highlighted at our Board.

We have also completed production of several regional documents and protocols including:

- Duty to Report Form
- Multi-Agency Referral Form
- Immediate response Group Protocol
- Completion of our Data Dashboard
- Completed our actions in the Nation Action Plan on Child sexual Abuse.

## **IMPLEMENTATION OF OUR ANNUAL PLAN**

As stated above we acknowledge that our Annual Plan for the forthcoming year incorporates many of the outstanding actions from last year. We have added to this list some new actions because of COVID 19 and the emerging themes.

Our work and activity over the past year has concentrated on meeting the Regional Board's statutory functions and ensuring that Board members have been informed and satisfied that safeguarding continued to be at the core of all duties and responsibilities of its constituent agencies.

We are hopeful that in the coming year with our new operating model we will deliver upon all the outstanding actions in this plan.

## **COLLABORATIVE WORK THAT WE HAVE UNDERTAKEN**

As we have experienced such difficult constraints to service delivery, the collaboration that has taken place across Board agencies has been exceptional.

We have managed to work with all partners to ensure that Board meetings have been places where open and honest debate has been encouraged. Board members have been assured by colleagues that each agency response to the pandemic has been safe and proportionate.

We have also collaborated with many agencies outside of Board member remit. We have worked closely and regularly with Welsh Government and the National Independent Safeguarding Board via meeting with both Chairs and Business Units.

We have relied upon the help and advice of many more agencies including the third sector, for example to publicise the need for safeguarding to be at the top of everyone's agenda, especially through safeguarding week.

We have also worked closely with other Regional Safeguarding Boards to ensure consistency of message and policy across Wales

We have continued to work with colleagues across Wales to host the All Wales Safeguarding Procedures Project Group and ensure that the procedures are kept up to date.

We are also reliant upon safeguarding specialists across the region to provide advice and guidance to our policy development.

## **SECTION 137 – REQUEST FOR INFORMATION**

Under Section 137 in the SSWBA, a Safeguarding Board may, for the purpose of enabling or assisting the Board to perform its functions, ask a qualifying person or body to supply specified information to which subsection (2) or (3) applies to—

- (a) the Board, or
- (b) a person or body specified by the Board.

This year C&V RSCB have not had to use any Section 137 requests.

## **REGIONAL SAFEGUARDING BOARD ACHIEVEMENTS**

As a Board we rely on the experience, knowledge, and resources of all our members and their respective workforces. This has been the most difficult year in which we have had to function since the introduction of Local Safeguarding Children Boards in 2006.

Many agencies have had to divert staff to fulfil distinct roles and functions which in turn means that resources that we normally rely upon have not been available for use in multi-agency fora that the Board would facilitate.

Despite these constraints in our region, we have prioritised the assurance to Board that all agencies were able to practice safely throughout the COVID 19 pandemic and concentrated upon our core business.

We tackled a backlog of review cases which had built up in our region. We negotiated with Board members, subgroup chairs and other colleagues to ensure that we had suitable professionals to tackle this backlog.

We have managed to reduce the backlog by ensuring that we paired up reviewers to ensure that experienced staff worked with those less confident. We provided training for prospective reviewers and panel chairs. Our business unit prioritised this work and provided unparalleled levels of support to complete the reviews. We even looked for innovative ways to complete Multi Agency Professional Forums to ease the burden on staff and reduce the backlog to more manageable proportions.

## MEMBERS CONTRIBUTIONS TO THE BOARDS' WORK

As has been highlighted above as a Regional Board we are solely reliant upon member contributions to ensure that our Board performs its statutory duties.

We have been lucky during the past year that we have still had good responses from all agencies when calling upon their resources.

Our groups are chaired by several different agencies Including:

Vale of Glamorgan Social services	Vale of Glamorgan Safeguarding Lead
Cardiff Social services	Cardiff Safeguarding Lead
NSPCC	Cardiff Youth Offending Service
National Probation Service	Velindre University NHS Trust
Cardiff and Vale University Health Board	National Youth Advocacy service
Cardiff Education services	

In addition, we have had contributions to our review process from all the agencies mentioned above plus:

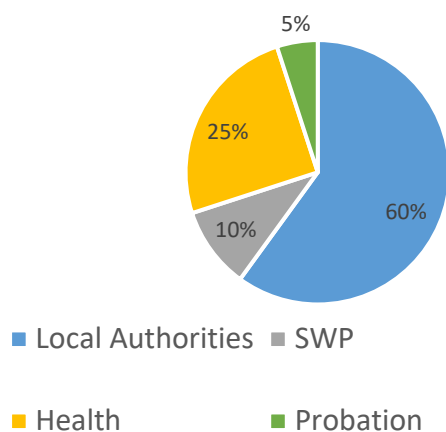
South Wales Police	Welsh Ambulance Trust
Vale of Glamorgan Education	Barnardo's
Cardiff Housing Service	South Wales fire and Rescue Service
Vale of Glamorgan Housing Service	Home Office
Cardiff legal services	Care Providers across the region
Vale of Glamorgan legal services	

## MANAGING RESOURCES

### BUDGET

Cardiff and Vale Regional Safeguarding Board uses the national funding formula to assess and identify annual financial contributions from statutory partner agencies. The graph and chart below show how the Board agreed funding from all agencies in 2020-2021:

**Partner Contributions**



Organisation	Proposed Contribution Combined (%)	Organisation Split	Current Contribution to RSB Split (%)	Proposed Contribution Split (£)
Local Authorities	60%	Cardiff Council	67%	£60,000.00
		Vale of Glamorgan Council	33%	£30,000.00
SWP	10%	South Wales Police	100%	£15,000.00
Health	25%	Cardiff and Vale UHB	81.25%	£30,468.75
		Velindre University NHS Trust	18.75%	£7,031.25
Probation	5%	National Probation Service	100%	£7,500.00
<b>TOTAL</b>	<b>100%</b>			<b>£150,000</b>

## **UNDERLYING THEMES AND CHANGES TO PRACTICE**

As a Board region we identified exploitation and Child sexual abuse as an emerging theme. It was identified in several diverse ways, by the increase in exploitative crimes in our area, by professionals becoming more aware of the difficulties associated with vulnerability and exploitation or abuse and because of several case practice review referrals which related to exploitation and abuse.

As a Board region we decided to tackle this area of work head on and participated in training for professionals provided for us by the centre for expertise on Child Sexual Abuse.

A number of key individuals were trained and because of this we now have a more co-ordinated approach to dealing with sexual abuse by front line teams. Practice leads provide help and support to practitioners to recognise and work with children and families where sexual abuse is apparent.

We are in the process of completing an historical child practice Review which deals with familial sexual abuse and have used the expertise gained above to reflect upon and review the differences in current practice to those used when our historical review took place.

We have also made a real connection between sexual abuse and sexual exploitation and have begun workstreams to establish how the two forms of abuse interact.

We have also begun work on two practice reviews where exploitation of young people resulted in their deaths. One case was a child and the other an adult (two weeks after becoming 18). We are using an innovative process to look at both as individual reviews but the chair and one of the reviewers are working on both cases, to ensure consistency of approach. We will produce two reports but bring the learning together to disseminate across our workforce. We plan to complete this work in the coming year.

## **PUBLIC PARTICIPATION INTO THE BOARDS’ WORK**

We acknowledge that this is an area that we need to develop. Although we began work on an engagement and participation framework, we have not achieved what we set out to do at the beginning of the year.

As highlighted above during the pandemic we reached out to our most vulnerable by producing and disseminating literature and a radio information piece to ensure that the public were aware how our services were operating and how they could be supported.

We hope to improve performance in this area by using our new structure as set out in our Annual Plan and working more closely with communication specialists from our Local Authorities.

## **ADULT PROTECTION AND SUPPORT ORDERS (ASPO)**

Under Section 127 in the SSWBA, “an authorised officer may apply to a justice of the peace for an order (“an adult protection and support order”) in relation to a person living in any premises within a local authority’s area. The purposes of an adult protection and support order are—

- (a) to enable the authorised officer and any other person accompanying the officer to speak in private with a person suspected of being an adult at risk,
- (b) to enable the authorised officer to ascertain whether that person is making decisions freely, and
- (c) to enable the authorised officer properly to assess whether the person is an adult at risk and to make a decision as required by section 126(2) on what, if any, action should be taken.

During 2020-2021, C&V RSAB did not need to use the powers under this section.

## **DISSEMINATION OF LEARNING AND TRAINING**

The majority of multi-agency learning that emanates from the Regional Safeguarding Board is as a result of published child and adult practice reviews. We did not publish any reviews during this year, however, there has been lots of early learning which has been identified as part of the review processes.

We have introduced 7-minute briefings as part of our review feedback, and we ensure that as any form of learning is identified it is converted into the briefing format to ensure dissemination.

In addition, this year we have invested in training for prospective chairs and reviewers. Two courses have been provided. One was delivered on a face-to-face basis and the other was virtual. The virtual course was across the South Wales region and was very well received.

As a consequence, we have a pool of at least twenty managers who have been trained to undertake these roles. We have seen a rise in cases being referred into our subgroup for consideration and due to staff turnover, we recognise that we will need to provide regular training for this group at least twice a year.

We have also used WG training grant money to commission a local training company to develop a bespoke multi agency training programme which be available to agencies via a 'train the trainer' route. This package will provide guidance and advice to any practitioner who is making a report to statutory services and then becomes part of the care, support and protection process.

In future years we aim to bring together a delivery group of professionals to facilitate the training packages on our behalf.

## **IMPLEMENTATION OF NATIONAL ADVICE**

Our Board region is a full and active participant in many national initiatives, we take a lead on the project Board for the Wales Safeguarding Procedures.

Any advice or guidance that is issued on a national level is fully considered at Board level where we ensure there is a standing information item to cover all subjects.

We are also active participants in the national initiative of the Single Unified Safeguarding Review process. We have representation on all subgroups of this project and are working towards being involved with a review.



## CONTACT US

### IF YOU HAVE CONCERNS:



If you have concerns about a **child** living in the Vale of Glamorgan please refer your concerns to

**Vale of Glamorgan Children and Young People's Services**

Contact the Intake and Family Support Team on  
**01446 725 202**  
Out of Office Hours Emergency Duty Team **029 2078 8570**



If you have concerns about a **child** living in Cardiff, please refer your concerns to

**Cardiff Children's Services.**

Contact the Children's Access Point on **029 2053 6490**  
Out of Office Hours Emergency Duty Team: **029 2078 8570**



If you have been, or still are the victim of abuse, or you know someone who you think is being abused or neglected, please contact:

Vale of Glamorgan Adult Services: **01446 700111**  
  
Out of Hours: **02920 788570**



If you have been, or still are the victim of abuse, or you know someone who you think is being abused or neglected, please contact:

Cardiff Multi-Agency Safeguarding Hub  
(MASH): **02922 330888**  
  
Out of Hours: **02920 788570**

***If a child or an adult is in immediate risk of harm or danger, call 999 and speak to the police.***

### FOR GENERAL ENQUIRIES:

If you would like further information about the work of the Safeguarding Board, please contact the Safeguarding Board's Business Unit:

**Tel:**

02922 330880

**Email:**

[cardiffandvalersb@cardiff.gov.uk](mailto:cardiffandvalersb@cardiff.gov.uk)

**Website:**

<https://www.cardiffandvalersb.co.uk/>

**Address:**

Regional Safeguarding Board  
Room 342  
County Hall  
Atlantic Wharf  
Cardiff Council  
CF10 4UW

